



# Recreation & Senior Services Department

100 Civic Center Drive  
Newport Beach, CA. 92660

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## PARK & FACILITY RENTALS FEES

All rentals are governed by City Council Policies **B-16** and **B-13**. Security/Compliance deposits are required for all public rentals. Park and Facility Reservations must be made a minimum of 5 working days in advance of the event.

### RESTRICTIONS

The City does not issue park or community center rentals on Christmas Eve, Christmas Day, Martin Luther King Day, Easter, President's Day, Independence Day, Labor Day, Memorial Day, News Years Eve, New Years Day, Thanksgiving or Veteran's Day.

### PICNIC RENTALS:

Only 2 Picnic Tables are included with any reservation! Rentals **DO NOT INCLUDE** exclusive use of public park areas or playgrounds. Picnic Rentals are for groups of up to 35 persons, +35 must reserve and pay for both Picnic and Park grass areas!

### FEE SCHEDULE

***(Rates listed are hourly rates – Rentals have a 2-hour minimum)***

**YSCMO** = Youth Sports Commission Members Organization

**RNPYSO** = Resident Non-Profit Youth Serving Organizations

**R** = City of Newport Beach Resident

**NR** = Non-Resident

PARKS & PICNIC AREAS	Commercial		YSCMO	RNPYSO	Non-Profit		Private	
	R	NR			R	NR	R	NR
Picnic or Grass Area	200	401	15	15	36	72	42	83
Peninsula Park Gazebo	200	400	15	15	36	72	45	90
Civic Center Lawn	230	430		50	66	102	75	120

***A one-time administrative fee charge of \$5 is added to each reservation.***

**ELECTRICITY** is available only at Peninsula Park Gazebo for a \$13 per hour charge.

**RESERVABLE PICNIC AND/OR PARK AREAS** are located at the following parks:

- Arroyo
- Begonia
- Bonita Canyon
- Bonita Creek
- Buffalo Hills
- Channel Place
- Cliff Drive
- Coastal Peak
- Eastbluff
- Ensign View
- Galaxy View
- Grant Howald
- Inspiration Point\*\*
- Irvine Terrace-E
- Irvine Terrace-W
- Lookout Point\*\*
- Peninsula
- San Miguel
- Veterans Memorial

**BOUNCE-HOUSES** and similar activities can only be accommodated at the following parks:

- Bonita Canyon
- Bonita Creek
- Buffalo Hills
- Channel Place
- Eastbluff
- Grant Howald
- Mariners
- Peninsula \*
- San Miguel
- Veterans Memorial

***\*During summer months — Bounce Houses are not allowed at Peninsula Park. \*\*Cannot reserve -- Memorial Day to Labor Day***

**WEDDING CEREMONIES** can be accommodated at many of the City of Newport Beach Parks, please call 949-644-3151 for information.

MEETING ROOMS	Commercial		YSCMO	RNPYSO	Non-Profit		Private	
	R	NR			R	NR	R	NR
Balboa Cmty Ctr, Bonita Creek, Carroll Beek, Cliff Drive, VJC room, West Newport Classroom	144	290	20	20	45	85	72	143
Civic Center Cmty Room	310	562			120	180	175	280
CYC classroom (2)	160	318	24	24	50	94	79	158
NCCC classroom (small)	160	318	24	24	50	94	79	158
NCCC classroom (large)	270	519	48	48	66	132	126	246
OASIS classroom (small)	160	318			50	94	79	158
OASIS classroom (large)	270	519			66	132	126	246
OASIS Event Center	360	645		75	135	205	200	330

***A one-time administrative charge of \$5 is added to each reservation.***

**OASIS Fees**

Cleaning Fee @ OASIS \$150

Use of AV Equipment @ OASIS \$100

	Commercial		YSCMO	RNPYSO	Non-Profit		Private	
GYMNASIUMS	R	NR			R	NR	R	NR
Lincoln / WNCC	319	611	33	33	72	124	98	176
NCCC	352	676	43	43	79	136	108	195
<b>BALL FIELDS — Per Field</b>								
Arroyo, Bob Henry, Bonita Canyon <sup>1</sup> , Bonita Creek <sup>2</sup> , Buffalo Hills, Eastbluff, Grant Howald, Lincoln Athletic Center, Mariners, Peninsula, San Miguel	145	287	1	15	65	104	85	143

<sup>1</sup>Indicate which field: 1, 2, 3, 4, 5 or 6<sup>2</sup> For use of field lights — add \$30. Field preparation — please add \$45 per field.**A one-time administrative fee charge of \$5 is added to each reservation.****SECURITY DEPOSIT**

Rooms, Parks &amp; Picnic Area: \$100 (Under 75 in attendance) \$150 (75+ in attendance)

Gymnasiums \$185 (Set up/clean up \$65)

**Refund Fee** (if made 24 hrs in advance) **\$10 per rental for fee of \$74 and under \$20 for fees of \$75 and over***Note — Failure to properly clean up after a rental, damaging property, and other non-compliance with Facility User Regulations are grounds for forfeiture of deposit.***FOR USE OF NEWPORT COAST COMMUNITY CENTER – PLEASE CALL – 949-270-8100****FOR USE OF COMMUNITY YOUTH CENTER – PLEASE CALL – 949-644-3165****SPECIAL EVENT PERMITS AND INSURANCE** – Some events and activities may require a Special Event Permit or Insurance. Please contact the Recreation & Senior Services Administration Office for more information at 949-644-3151.

Use of Bounce Houses or other vendor supplied play equipment requires the company providing the service to have City of Newport Beach approved Insurance Certificates on file or provided prior to the event.

MAXIMUM OCCUPANCY OF PARKS			
<u>20</u>	<u>75</u>	<u>150</u>	
Channel Place	Arroyo	Irvine Terrace East	Bonita Creek Park
Inspiration Point	Begonia	Irvine Terrace West	Bonita Cyn Sports Park
Lookout Point	Buffalo Hills	Spyglass Hill	Eastbluff
Ensign View	Cliff Drive	Veterans Memorial	Grant Howald
Galaxy View			Mariners
<u>1500</u>			Peninsula
Civic Center Lawn			San Miguel

MAXIMUM OCCUPANCY OF ROOMS AND BUILDINGS			
<u>20</u>	<u>25</u>	<u>30</u>	<u>35</u>
Balboa Cmty Ctr (small )	West Newport Cmty Ctr – Room 1	West Newport Cmty Ctr – Rooms 3 & 5	Cliff Drive Cmty Rm
West Newport Cmty Ctr – Room 6	NCCC room (small)		
<u>40</u>	<u>50</u>	<u>55</u>	<u>60</u>
Balboa Cmty Ctr (dance room)	OASIS room (small)	Carroll Beek	CYC room
			NCCC room (large)
<u>70</u>	<u>80</u>	<u>180</u>	<u>350</u>
Bonita Creek Meeting Room	Vincent Jorgensen Room (at Mariners)	Civic Ctr Cmty Room	OASIS Event Center
West Newport Cmty Ctr – Room 2 & 4 (dance room)	OASIS room (large)		